

Canterbury Connected Business Improvement District Annual General Meeting Minutes

Date	Wednesday 16th March 2016	Location	The County Room at The Abode Hotel
Attendees	Adam Bateman (AB) – Fenwick Alex Ridings (AR) – Think Agency Bob Jones (BJ) – Canterbury Connected BID Caroline Hicks (CH) – Canterbury City Council Clive Relf (CR) – Kreston Reeves and Chairman Dan Grimwood (DG) – The Refectory Kitchen Declan Kelly (DK) – The Abode Edd Withers (EW) – Student Republic		Ian Blackmore (IB) – The Jolly Sailor Marco Keir (MK) – Christ Church University Peter Scutt (PS) – Whitefriars Robert Brady (RB) – Regal Estates Tim Less (TL) – Canterbury Society Lisa Carlson (LC) – Canterbury Connected BID Lucy Martin (LM) – Canterbury Connected BID

Welcome, introductions & apologies

Apologies:

David Hughes (DH) – Kent CC
David Lilford (DL) – Lilford Gallery & Lilford Framing

Jeremy Licence (JL) – Furley Page
Therese Heslop (TH) – Canterbury Cathedral

Welcome:

Alex Budd – Sandersons
Anna Corrigan – Marrakech
Beata Zajac - Cancer Research UK (Burgate)
Bob Leydon - Leydon Lettings
Bridget Idowu - United Pharmacy
Chris Young - Cotswold Outdoor
David Anthony - Martin & Co
David Morphey - Rohan Morphey Ltd
Deborah Mascart - Sainsbury's
Gordon Johnson – Girlings
Hannah Porter – McDonalds
Jo Skelton – Westgate Hall
John Miles - The London School of English
John Siddle – Santander
Lynda Desmarais- Demlyn Group

Lyndsay Ridley – The Canterbury Tales
Margaret Schofield - East Kent & Canterbury
Conservative Club
Martyn Young – ZTP
Michel Piquet – Café St Pierre
Natalie Beldin – Canterbury Cathedral
Patricia Shepard – Age UK
Sarah Wharton – 925 Silver
Stephanie Teixeira – Nandos
Steve Solly - Braddons Limited
William Hinckley - BTF Partnership
Sandie de Rougemont - House of Agnes
Sue Bird – Thai House
Trevor Fitzgerald - Fitzgerald Jewellers

1. Clive Relf of Kreston Reeves, Chair of the Board welcomed attendees
2. The accounts for 2014-15 tabled at the meeting, available here and they were received without comment.
 - Clive Relf highlighted the following two points:
 - i. A surplus from the first year of £128,683. This is the result of the delay in procuring a number of the contracts until the middle of the year e.g. the Ambassador team, and the surplus will be invested in projects for the benefit of levy payers over the balance of this BID term. This year we have already invested an additional £30,000 in Christmas lights.
 - ii. The need to go out to tender for services currently provided to the BID by companies which are represented on the BID Board: accountancy (Clive Relf, Kreston Reeves), legal services (Jeremy Licence, Furley Page) and IT Services (Alex Ridings, Think Agency). This situation is a legacy of the development of the BID and its forerunner, Canterbury City Partnership and will be resolved for the start of the BID's third year in October 2016 in order to demonstrate transparency and best value for levy payers.

3. Membership - Membership forms were made available at the meeting along with an explanatory note. Anyone wishing to apply to become a Member of the Company can complete the form and the Board will consider their application in due course. Only Members are permitted to vote at an AGM and this is currently restricted to the Board. Any application for membership received on the evening (and subsequently) will be considered by the Board to ensure only those eligible are accepted.
4. Annual review – Bob Jones, Chief Executive of Canterbury Connected BID gave a presentation on what the BID has delivered since it started in October 2014. The presentation is available to view on the BID website. This was followed by a Question and Answer session and the questions raised were as follows:
 - Communication with levy payers
 - Business rate review in 2017
 - Funding opportunities for project
 - Funding opportunities for traders associations
 - Transport and access
 - Wi-Fi
5. Any other Business - there was no other business and members remained to talk to the Board and the BID team.

The meeting closed at 7pm.